



Alaska Army National Guard  
Active Guard Reserve (AGR)  
Position Announcement #  
**AKARNG 17-34A**



<https://dmva.alaska.gov/employment/>

<b>POSITION TITLE:</b> <b>FIRST SERGEANT</b>	<b>MOS:</b> <b>74D5M</b>	<b>OPEN DATE:</b> <b>28 December 2016</b>	<b>CLOSE DATE:</b> <b>27 January 2017</b>
<b>UNIT OF ACTIVITY/DUTY LOCATION:</b> <b>103<sup>rd</sup> Civil Support Team, Anchorage, AK 99501</b>			<b>GRADE REQUIREMENT:</b> <b>Minimum: E7 Maximum: E8</b>
<b>SELECTING SUPERVISOR:</b> <b>LTC Mohammadi</b>	<b>PARA/LINE #</b> <b>001/03</b>	<b>PHYSICAL PROFILE:</b> <b>PULHES- 122221</b>	

**AREAS OF CONSIDERATION**

**Zone 1** On-Board AKARNG AGRs (**ANY MOS**) (*Must have held current position for minimum of 18 months*)  
*\*Applicants must be holding a current standing on the First Sergeant Select List*

**MAJOR DUTIES MAY INCLUDE**

- Serve as the Senior Non-Commissioned Officer within the WMD-CST, and Senior Enlisted Advisor to the WMD-CST Commander. Advise the commander on enlisted Soldier and Airman matters to include duty assignments, promotions and reductions, leave programs, administrative processes for adverse actions, privileges, awards, welfare and recreational activities, human relations, equal opportunity, and alcohol and drug abuse concerns
- Responsible for the continued development of subordinates to include the ongoing WMD-CST NCO Development Program (NCODP)
- Ensures performance counseling and evaluation reports are performed IAW applicable Service Component policy
- Resolves issues of enlisted personnel with emphasis on those impacting the readiness of the WMD-CST
- Maintains standardized pre-deployment checklists for individual equipment
- Provides input to the WMD-CST Commander's Unit Training Plan (UTP) with emphasis on individual task lists and individual task training
- Standardizes the WMD-CST pre-deployment checklist and implements a system to track personnel entering/exiting a WMD incident site
- When directed, meets with civilian and military groups to brief WMD-CST concepts, capabilities, organization and mission
- Fully knowledgeable of both the Incident Command System (ICS) and the National Incident Management System (NIMS)
- Assumes operational management role as defined by the commander during training and operations
- Responsible for planning for, and ensuring WMD-CST personnel sustainment needs are met
- Maintain and operate technical equipment and Personnel Protective Equipment (PPE) in stressful, rigorous and physically taxing conditions. Perform strenuous physical activity for 30 minutes while wearing 40 pounds of PPE
- Required to respond to no-notice, 60 minute recall to 5005 Raspberry Road Anchorage, Alaska 99502 safely, anytime of the day/night or year unless otherwise excused by the Commander
- **SPECIAL REQUIREMENTS: Irregular Schedule & TDYs:** Incumbent will be required to work extended hours, shifts, holidays, weekends and regularly perform extended duty periods away from home station and temporary duty (TDY) both in-state and out-of-state

**INITIAL ELIGIBILITY CRITERIA**

- **SECURITY CLEARANCE - Secret (eligible to obtain)**
- **ASVAB Qualifying score for consideration:** Must have a minimum score of 100 in aptitude area Skilled Technical (ST) in Armed Services Vocational aptitude Battery (ASVAB).
- Physical Demands Rating – Very heavy
- Normal color vision required. Correctable vision of 20/20 in one eye and 20/100 in other eye
- Ability to speak English distinctly
- Qualification to operate government vehicles
- No record of claustrophobia or claustrophobic tendencies
- Must maintain excellent physical condition and be able to pass an annual OSHA physical for hazardous materials workers
- Must be able to operate in heavy, chemical protective clothing and operate technically complex chemical, biological and radiological detection equipment
- Uphold the highest standards of conduct and personal appearance
- Must agree to minimum three-year tour on the WMD-CST after completion of the Civil Support Skills Course (CSSC)
- **Must be willing to reside in (relocate to) and work Anchorage, Alaska commuting area for 3 year tour**
- **If selected for this position Approval of Exceptional Family Member Program (EFMP) & Command Sponsorship required**

**PREFERED QUALIFICATIONS**

- Proficiency in chemical, biological and radiological concepts
- Training in HAZMAT or certification in NFPA-472 HAZMAT Awareness, Operations or Technician level is highly desirable
- Completion of ICS 100,200,300,400,700,800 courses
- Experience at Platoon Sergeant level, and Battalion or Brigade staff

**SPECIAL ANNOUNCEMENT CRITERIA**

- Upon selection additional medical verification will be required prior to start of AGR tour
- Continuation beyond initial 3-years tour will be subject to evaluation based on AGR Sub tour Continuation Board
- Must complete required MOSQ within one year of assignment
- CST, GMD, and outlying region assignments only. There is a three year mandatory active service obligations for accepting a position at these locations and it must be completed while on active status.

**\*Special Announcement Criteria Continued on the next page\***

**IAW NGR 500-3 / ANGI 10-2503 To qualify for selection to WMD-CST positions, the applicant must:**

- (1) Complete a physical examination IAW paragraph 9-3 before completion of the hiring process. HAZMAT Technician certification requires that each individual on the WMD-CST maintains the minimum medical standards noted throughout their duty assignment.
  - (2) Undergo urinalysis drug screen testing upon entry on active duty, and periodic testing while assigned to WMD-CST duty. States will ensure that members of the WMD-CSTs are included in the testing rotation under the local Alcohol and Drug Abuse Prevention Control (ADAPC) program.
  - (3) Meet AOC/MOS/AFSC qualifications for their duty position within 12 months of their assignment to the unit. An extension may be granted as an exception to policy IAW NGR 600-5 and ANGI 36-101 when WMD-CST training and MOS/AFSC qualification courses cannot both be accomplished in the initial 12 months through no fault of the service member.
  - (4) Uphold the highest standards of conduct and personal appearance.
  - (5) Ensure that outside employment, associations and off-duty conduct/activities are consistent with Federal directives on ethics and with State and Federal conflict of interest policies. Commanders must maintain a copy of the written approval for outside employment of AGR members. However, this employment must not impact the unit mission accomplishment or unit readiness.
  - (6) Agree to minimum three-year tour on the WMD-CST after completion of CSSC.
  - (7) If the Soldiers/Airmen holds an alternate MOS/AFSC identified in the WMD-CST TDA, the State will submit an exception to policy request to the appropriate NGB staff section for approval before hiring action is completed.
- Selection of personnel for WMD-CST duty must include screening which provides reasonable certainty that the service member is of good character, well-motivated, and an appropriate representative of the National Guard
- For initial award of MOS, Soldiers must complete HAZMAT Awareness and attend resident training at the U.S. Army Chemical School where they will be exposed, while wearing CBRN protective wear, to toxic agents in the Chemical Defense Training Facility. No other courses will be the basis for MOS qualification
- There is a 36 month active duty service obligation (ADSO) for successful completion of Civil Support Skills Course (CSSC)
- Continuation beyond initial 3-years tour will be subject to evaluation based on AGR Sub-tour Continuation Board

**INSTRUCTIONS FOR APPLICANTS**

Must be or be eligible to become a member of the Alaska Army National Guard	Must not be under a current suspension of favorable personnel actions	Must not be a candidate for an elective office, hold a civil office, or are engaged in partisan political activities
Applicants not currently serving on an AGR Tour must be able to serve at least 3 years in the AGR program prior to completing 18 years Active Federal Service (AFS) (any combination of Active Duty, Active Duty Special Work, Annual Training, and/or AGR program for a total of 18 years), or the date of mandatory removal	Individuals who voluntarily resign from the AGR program in lieu of mandatory or involuntary separation action are not eligible to reenter the program without and NGB waiver  Applicants who voluntarily separated/resign from the AGR program for one or more days are not eligible to reenter the program for one year from date of separation	If a selectee does not possess the advertised MOS, he/she must complete the required training/assignment criteria within 12 months of being assigned to the position. Failure to do so may result in immediate termination. Extension past 12-months will only be considered if the delay is through no fault of the selectee
Applicants must not be entitled to receive Federal military retired or retainer pay or Federal civil service annuities and not be eligible for immediate Federal civil service annuities	Individuals who have been separated from other military services for cause, unsuitability, or unfitness for military service are not eligible to enter the AGR program without an approved waiver (if applicable)	An applicant's military grade cannot exceed the maximum military authorized grade on the UMR for the AGR position. Acceptance of demotion must be in writing and included in the assignment application package. <u>Application Package will not be forwarded without statement</u>
Must be able to complete at least 10 years of continuous service in an AGR status prior to Mandatory Removal Date		

**APPLICATION PROCEDURES**

Interested applicants who meet the eligibility criteria listed in this announcement may apply by submitting the below listed documents to [nq.ak.akarnq.mbx.hro-agr@mail.mil](mailto:nq.ak.akarnq.mbx.hro-agr@mail.mil) Hard copy applications will **NOT** be accepted. All applications must be typed or printed in legible dark ink and must be signed and dated. **Applications received with an unsigned NGB 34-1 will not be forwarded for consideration.** Complete applications must be received in HRO-AGR office **no later than 1600 of the closing date.** Applicants may include copies of training certificates or any documentation that may be applicable to the position they are applying for but the **complete application package must include all documents listed below.** *Items 2-7 are required by the Human Resource Office to determine qualifications.* If the requested documents are not submitted, a letter of explanation must be included. **Incomplete packages will not be considered for the position vacancy.**

**Packet must be in the following order:**

1. NGB Form 34-1 dated Nov 2013 (Application for AGR Position) link: <http://dmva.alaska.gov/employment.htm>
2. CURRENT Personnel Qualification Record (PQR) /Within 1 year
3. CURRENT Enlisted Record Brief (ERB)
4. NGB Form 23, NGB Form 23b (RPAM Statement-For ARNG Only)
5. Individual Medical Readiness (IMR) Report from MEDPROS with last Physical Health Assessment (PHA) within 12 months  
\*It is important that you print the report, not the webpage screen\*
6. Current AR 40-501 Chapter 3 Retention Physical (within 5 years)
7. DA Form 705 (APFT) May 2010, current within 6 months if AGR and FTNGD-OS, or within one (1) year if M-day in accordance with AR 350-1, Para 1-24.
8. If applicable, submit body fat measurement on DA Form 5500-R (Males) or 5501-R (Females). All must be signed by either a unit Readiness NCO, First Sergeant, or Commander
9. CURRENT AGR Orders
10. Last 5 NCOER's (if Applicable)
11. Copies of all DD Form 214's / NGB 22's showing all prior service
12. Copy of Transcript confirming degree completion (If applicable)
13. Resume (email address for contact)

**EMAILING REQUIREMENTS:** Ensure all requirements are consolidated into **ONE** single PDFPDF File Name should be: Position Announcement Number, Last name, First name, Grade **Example: AKARNG 16-52 Doe, Jane E1**Email Subject should be: Position Announcement Number **Example: AKARNG 16-52**Email Application Package to [nq.ak.akarnq.mbx.hro-agr@mail.mil](mailto:nq.ak.akarnq.mbx.hro-agr@mail.mil)\*\*\*Applications sent through the AMRDEC Safe <https://safe.amrdec.army.mil/safe/> will no longer be accepted\*\*\***QUESTIONS:** To verify receipt of application, you may call (907)-428-6457 (DSN 317-384-4457) (907) 428-6455 (DSN 317-384-4455) (907)-428-6472 (DSN 317-384-4472) (907)-428-6458 (DSN 317-384-4458)

Federal law prohibits the use of government postage for submission of applications.

**INSTRUCTIONS TO COMMANDERS/SUPERVISORS:** This position vacancy announcement will be given the broadest possible dissemination. A copy of this announcement will be posted on your unit/activity bulletin board. Selecting supervisor will contact qualified applicants for interviews. After the Human Resources Officer (HRO) approves the selection package, the HRO office will send a notification letter to all applicants of their selection/non-selection. The selection of an applicant is not final until the individual has been notified by the HRO-AGR. After the selecting supervisor makes a selection, the "routing" of the selection package begins and ends with HRO.**THE ALASKA NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER**

All applicants will be protected under Title VI of the Civil Rights Act of 1964. Eligible applicants will be considered without regard to race, age, religion, marital status, national origin, political affiliation or any other non-merit factor. Due to restrictions in assignment to certain units and AFSC/MOS some positions may have gender restrictions.